

Keyshawn Barnes-Lacey

SUMMARY

Recent graduate of Bioversity's "Biotech Career Foundation" workforce training program looking to enter an operations career in the Massachusetts life sciences industry.

Contact

PHONE:

857-276-5785

LINKEDIN:

www.linkedin.com/in/keyshawnbarnes

EMAIL:

Keyshawnbarnes24@gmail.com

Skills

- **Critical Thinking**
- **Team Building**
- **Communication**
- **Teamwork**
- **Collaboration**
- **Attention to Detail**
- **Management**
- **Organizational skills**
- **Cross Function Team Leadership**
- **Decision Making**

Volunteering

STRIVE - APRIL 2017

Boston, MA

- Assisted in the organization of events for community members
- Participated in youth led fundraising activities

WORK EXPERIENCE

Heichel Plumbing: Plumber Helper

FEBRUARY 2023- AUGUST 2023

- Reads and interpreted blueprints and building specifications to map layout for pipes, drainage systems, and other plumbing materials.
- Installed pipes and fixtures, such as sinks and toilets, for water, gas, steam, air, or other liquids; Installs supports for pipes, equipment, and fixtures prior to installation.
- Modified length of pipes, fixtures, and other plumbing materials as needed for a building.
- Installed heating and air-conditioning systems, including water heaters.
- Tests plumbing systems for leaks and other problems.
- Follows health and safety standards and complies with building.

Newton Wellesley: Hospital Screener

DECEMBER 2021- FEBRUARY 2023

- Actively greeted patients, family/visitors, and staff in a polite, professional, friendly and welcoming manner.
- Screened staff, patients and visitors as indicated by Mass General Brigham and NWH procedure and provide information and direction as appropriate
- Communicated and enforced entrance policies, which may include universal masking and visitor restrictions.
- Ensured hospital lobbies and public areas were clean, safe and uncluttered in accordance with all infection control standards.
- Worked in collaboration with other departments to ensure patients, family/visitors, and staff received accurate, timely and service-oriented assistance.

JRI HEALTH: Administrative Assistant

MARCH 2021- SEPTEMBER 2021

- Provided primary administrative support to senior management team, including: Vice President, Executive Director, Finance Manager and Director of Operations
- Managed database systems for mailings, fundraising efforts, and CORI requests.
- Prepared and maintained accounts payable records, including filing and tracking invoices. Design and publish media materials for special events.
- Scheduled, coordinated, and facilitated special events, fundraisers, and meetings. Coordinate with vendors, volunteers, and staff.

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Team Empowerment JUNE 2016

Boston, MA

- Participated in the organization of peace rallies in and around the city of Boston
- Assisted in providing a platform for youth to have a dialogue with police officers as well as elected officials
- Facilitated and participated in basketball tournaments to promote peace in the community

TechBoston Academy

JV Head Coach (2023-PRESENT)

EDUCATION

BIOVERSITY

JANUARY 2024- FEBRUARY 2024

Workforce certificate training program focused on teaching foundational technical and soft skills necessary to be hired as an entry level scientific operations associate at a local biotech company.

- Understand the biotech industry and its career opportunities
- Recognize basic science concepts and equipment associated with lab work
- Apply environmental health and safety standards in a lab.
- Perform facility cleaning and hazardous waste management functions.
- Manage common lab and manufacturing inventory
- Understand the biomanufacturing process and environment.
- Practice effective communication skills.

TECHBOSTON ACADEMY/BRIGHTON HIGH SCHOOL

SEPTEMBER 2016 – JUNE 2020

GPA: 3.25

- Student Athlete (2016-2020)
- Honor roll (2017-2020)
- Boston Teachers Union Scholarship Award

BEST HOSPITALITY CORP

- OSHA 610 Certification