

Taylor Lopez

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Summary

Highly-motivated, results-oriented professional with diverse work experiences seeking to transition into the biopharma setting. Seeking an entry level role where I can use my skills and abilities to help advance the scientific discovery process. Consistently demonstrate effective communication, display reliability, exhibit strong attention to detail, maintain punctuality and adaptability, with a proven proficiency in problem-solving. Currently a student in Bioversity's Biotech Careers Foundation certificate training, an 8-week, intensive program that provides hands-on learning and experience to excel in a scientific operations job. I was selected for the first cohort of 18 students out of a 120+ applicant pool. After completing this program, I will be able to demonstrate & recognize basic science concepts and equipment, health and safety protocols & procedures in a lab, waste management functions, and biomanufacturing processes and environment.

Skills

Effective And Empathetic Communicator

- As an Uber driver, I assist customers to get to their destination on-time through my positive attitude and communication skills.
- My empathetic communication and listening skills ensured the safety and well-being of Pine Street Inn clients during their rehabilitation and after stabilization.

Reliable and Detail-Oriented

- At Santander Bank, my background in organizing and mathematics enabled me to meticulously manage a precise, efficient, and accurate cash drawer and work area as a bank teller. As a valet cashier, I proactively managed and maintained receipts and records for both customers and the company, adeptly collecting and processing payments to ensure seamless operations.
- During my time at the Boys and Girls Club of Dorchester, I diligently collected and documented membership accounts, demonstrating a commitment to reliability and attention to detail in administrative tasks.

Expert Problem-Solver

- Throughout various roles, I have consistently demonstrated an ability to resolve clients' and patients' needs, questions, and concerns, showcasing strong interpersonal skills.
- As a bank teller, I adeptly identified customer concerns and needs, taking proactive steps to answer inquiries and ensure satisfaction
- While at Cornerstone Caregiving and Pine Street Inn, my problem-solving and mediation skills were invaluable in resolving client issues and maintaining positive relationships

Professional Experience(selected):

Uber Driver: Uber, Boston, MA	October 2019 - Present
Home Health Aide: Cornerstone Caregiving, Norwood, MA	April 2022 - April 2023
Administrative assistant: Pine St Inn, Boston, MA	March 2019 - May 2020
Bank Teller 1: Santander Bank, Boston, MA	September 2017 - December 2018
Receptionist: Boys and Girls Club of Dorchester, Dorchester, MA	January 2016 - July 2016

Overnight Valet: VPNE, Boston, MA

March 2015 - September 2015

Awards and Recognition:

Employee of the Month- Cornerstone Caregiving, March, 2023

Excellence & Achievement Award- BYSN Boston Youth Service Network, 2016

Education:

Bioersity & Massachusetts College of Pharmacy, Biotech Career Foundations

Certificate of Completion Received Feb. 2014

College Bound Dorchester, HSET

April 2016

Boston Arts Academy

2009-2012

Strengths: Dependability, quick learner, timeliness, self-presentation, multitasking, empathy, written and verbal communication, cash handling and mathematics, data entry