### Idalia I. Galloza

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## **SUMMARY:**

Dedicated health care professional seeking to transition from dentistry to an entry-level scientific operations role. I recently graduated from Bioveristy's Biotech Career Foundations program. I'm confident my expertise in sterilization and infection control procedures, along with my excellent communication and interpersonal skills will translate well into a new career in the biotechnology industry.

## **BIOVERSITY:**

The Biotech Career Foundations certificate program, designed and taught in partnership with the Massachusetts College of Pharmacy and Health Sciences, provides a comprehensive curriculum including practical hands-on training to prepare people for early-career scientific operations roles. During the eight-week course we received training in typical equipment and supplies found in a lab, EHS, inventory management, shipping and receiving, gas cylinder safety, and hazardous waste management. We also practiced professional behavior such as attendance and timeliness, professional communication skills, and cultivating interviewing skills.

# WORK EXPERIENCE:

# **Lincoln Technical Institute** (October 2020 – September 2023)

#### **Dental Instructor**

- Developed and delivered curriculum for dental courses, including lectures, laboratory sessions, and clinical rotations.
- Provided hands-on instruction to dental students in areas such as dental hygiene procedures, dental materials, and dental radiography techniques.
- Supervised dental students during clinical rotations, ensuring adherence to proper infection control protocols, patient care standards, and ethical guidelines.
- Collaborated with faculty members and industry professionals to develop updated curriculum content aligned with industry standards and best practices.

# **Boylston Street Dental Group** (February 2020 – October 2020)

**Dental Assistant** 

- Assisted during dental procedures, including taking dental X-rays and processing radiographs.
- Sterilized instruments, and provided operatory disinfection and procedure preparation
- Participated in team meetings, training sessions, and continuing education programs to stay updated on industry standards and best practices.

## **Brighton Dental Associates** (June 2018 – February 2020)

**Dental Assistant** 

- Coordinated patient appointments, ensuring timely and accurate scheduling.
- Assisted during restorative, crowns, implants procedures.
- Conducted instrument sterilization, operatory disinfection, preparation.

# **EDUCATION:**

# **Bioversity – Biotech Career Foundations**

Certificate of Completion - May 2024

**Lincoln Technical Institute** 

Dental Assistant Certificate - September 2017

El Centro Del Cardenal – August 2013

High School Equivalency

**Bunker Hill Community College** 

Courses in Communications and Media – Fall 2020

SKILLS & ABILITIES:

Effectively communicated with patients, colleagues, and students to ensure clear understanding of procedures, instructions, and expectations. Utilized dental software for patient records management, appointment scheduling, and insurance billing. Identified and addressed patient or operational challenges efficiently in a fast-paced dental practice environment as a dental assistant. Demonstrated expertise in teaching and supervising dental procedures, infection control protocols, and treatment planning as a dental instructor.

AWARDS, RECOGNITION, ACTIVITES: CPR and Basic Life Support (BLS) certified

**LANGUAGES:** Fluent in Spanish