

Africa Crosson

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PROFILE

After six years working at the Postal Service, I am enrolled in the Biotech Career Foundations certificate program designed by Bioversity in partnership with the Massachusetts College of Pharmacy and Health Sciences. I am seeking to transition into an early-career role in the life sciences. My postal service background, combined with technical and soft skills from the program, make me well-suited for a career in life sciences. I'm eager to apply my adaptability and attention to detail skills to benefit your team.

EDUCATION

Bioversity – Biotech Career Foundations
Certificate of Completion

May 2024 - June 2024

Prince Georges Community College
Mass Communication

August 2004 – Jan 2006

EXPERIENCE

Census Field Representative, Boston, MA

May 2020 – Sept 2020

- Interviewed residents to gather and record accurate information about their households.
- Maintained regular communication with leadership to report progress and issues that may arise.
- Completed assignments on time to meet daily and weekly quotas for household visits and data collection.

Mail Handler/Acting Supervisor USPS, Capitol Heights, MD

June 2013 – Sept 2019

- Processed mail through machines and sorting systems with attention to detail to ensure that mail is handled accurately and in a timely manner.
- Directed a team of employees to process the mail on time.
- Performed audits to solve why mail was going to the wrong places and communicate the issue and solution to management.

Safety Team Associate \ Sales Associate, Walmart, Clinton, MD

Oct 2010 – Jan 2013

- Collaborated with management and coworkers on how to keep the store safe and clean for customers and employees.
- Aided customers when they needed assistance finding an item, explaining how something works and, making suggestions based off their needs.

SKILLS

- **Adaptability:** Demonstrated the ability to be flexible within different roles and environments, in different positions and companies.
- **Dependability:** I am someone who is dependable and able to be counted on to do their work in a timely manner without the need for micromanaging.
- **Attention to detail:** Demonstrated the ability to successfully perform work where errors could cause problems and set the company and team behind. I also paid close attention to the tiniest of details to find errors.

AWARDS/RECOGNITIONS/VOLUNTEER WORK

Employee of the month USPS

June 2014